

City Delivery Route Alternative Adjustment Process

2014 - 2015 Initial Consultation Script

Route# _____ Carrier _____ Date _____

(Introduce Yourself)

The NALC and the USPS have developed an alternative process to jointly evaluate and adjust routes to as near as eight hours as possible. We have been selected by the Postal Service and the NALC to evaluate and adjust routes. We are going to ask you a few questions about your route and share data with you. We want your honest input. Please consider a normal day on your route when answering the following questions:

What time does your tour start?	
What time do you normally move from office time to street time?	
What time do you normally return to office time from street time?	
What time do you normally clock out for the day?	
Do you take a 30 minute lunch on street time?	

Now we would like to review the data we have for your route.

The actual average office and street times data, as well as the average volume data is for days that you were on the route for 7 randomly selected weeks during the months of

_____ plus a recent 8th week. It includes any auxiliary assistance you may have received.

We have a determined an estimated standard office time by using your average volume and the casing and pull down standards of 18, 8, 70..

Actual Average Office Time
Estimated Office Standard
Fixed Office Time
Base Fixed Office Time
Actual Average Cased Letters
Actual Average Cased Flats
Actual Average 8 Week Street Time
Actual Average 1 Week Street Time

Please provide any comments you have regarding this data:

We will be conducting another consultation with you in the next few weeks, to obtain your feedback regarding the proposed adjustments (if any) to the route. Thank you for your time.

For Route Evaluation and Adjustment Team Use Only

Office Time _____ **Street Time** _____

Initial Consultation conducted by Route Evaluation Team Members:

USPS (name) _____ NALC (name) _____

Signature _____ Signature _____

Date _____

The route evaluation and adjustment team may use the space below to comment on any of the feedback provided by the carrier. If a carrier did not provide feedback, please mark this box accordingly.

